



Established in 2000

CA and MWD Certified
Small Business Enterprise

SBA Certified

Woman-Owned

Small Business Enterprise
(WOSB / EDWOSB)

Personnel That We Place:

- Accountants
- Admin & Exec Assistants
- Analysts
- City Managers
- Clerks
- Customer Service
- Directors
- Engineers
- Finance Managers
- Maintenance/Labor
- Office Assistants
- Planners
- Purchasing/Buyers
- Receptionists
- Technicians
- Trades

Departments That We Staff:

- Building
- City Clerk
- City Manager
- Community
- Finance
- HR
- Legal / Courts
- Parks/Recreation
- Public Safety
- Etc.

CathyJon Enterprises, Inc. DBA: HB Staffing Public Agency Staffing Solutions (PASS)

DIFFERENTIATORS

Founded in 2000, CathyJon Enterprises, Inc., dba HB Staffing, is a woman-owned, Small Business Enterprise (SBE) headquartered in Huntington Beach, California. We are a full service staffing and solutions provider to commercial, non-profit, public agency and federal government agencies throughout the U.S. We are WOSB/EDWOSB certified with SBA.

Our PASS (Public Agency Staffing Solutions) Division focuses on recruitment and placing administrative, professional/management and trades/labor personnel with cities, municipalities, utilities, ports, counties and other public entities.

Dun & Bradstreet Open scored our Customer Satisfaction Performance Ratings: 96%/95%, placing us in the top 4-5% of staffing services nationwide.

Who We Serve:

- City Governments
- County Governments
- Special Districts
- Colleges & Universities
- Other Public/Government Agencies

Services We Offer:

- Temporary Staff
- Temp-To-Hire
- Direct Hire
- Executive Search
- Payroll Services

CURRENT & PAST PERFORMANCE

Since 2000, we have placed thousands of contract personnel with over 500 commercial companies /public and government agencies, including:

- County of San Diego –30 Departments/Sections
- Cities of Huntington Beach, Anaheim, Murrieta, Newport Beach
- Southern California Association of Governments (SCAG)
- County of Orange, CA – 35 agencies/departments
- Department of Agriculture – Yakima, WA and Salinas, CA
- Department of Homeland Security – Dallas, TX
- Department of Interior – Washington, DC and MT
- Department of Justice – Seattle, WA
- Department of Labor – Seattle, WA
- Department of the Navy, Monterey, CA
- Port of San Diego
- San Diego Water Authority
- U.S. Air Force – Los Angeles, CA

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